

Village Administrator's Report

as of 1/25/2023

GENERAL

We are planning to modernize the IT systems in the Village offices, to improve efficiencies and cyber security, plus establish unified email addresses and related records retention capabilities. We are still obtaining prices.

I have established a new interim email address for the village administrator until we establish uniform email addresses based on the same domain name: marblehead43440@gmail.com

WATER SYSTEM

Water Rate Analysis: John S, Rhonda S, and I met with Bob McNutt/CT Consultants on 1/20 to discuss details about the rate analysis model, and then observed that various projected budgetary dollar values in the model were no longer accurate and need updating. As such, the finance committee meeting scheduled for 1/23, was cancelled, and will be rescheduled after the dollar values are updated.

Bay Point Water Meters: The signed agreement between the Village and Bay Point Acquisitions LLC, dated 8/9/22, prescribes that Bay Point's 6-inch master water meter will be eliminated and individual services of Bay Point will be individually metered, and specifies Bay Point Acquisitions is to complete this work by 12/31/22 (Item 4). Item 5 specifies that Bay Point Acquisitions is to post a completion guarantee bond. The work was not completed by the 12/31/22 deadline, and the Village has not received the bond. Solicitor Barney has been communicating with the developer about these items. Meanwhile, the developer has submitted his application with fee, for a 1½-inch water tap for the clubhouse at the Waterview at Bay Point development.

On 1/19, the contractor installing the 8-inch water main in Bay Point, ran into the Village's existing water main causing a leak. The contractor repaired the leak under the Village water department's inspection. Because the water main was shut off during the repair, the Village issued a boil alert. This affected about eight Bay Point residences.

South Water Tank Project: Nothing new to report since the Administrator's report of 1/11/23.

Johnson's Island Water Line Project: A project planning session will be held soon. Meanwhile, the design process is continuing. CT Consultants is researching alternatives for installing the water main between the mainland and the island.

Ohio EPA Notice of Violation dated 5/2/22: Nothing new to report since the Administrator's report of 1/11/23.

Cyanotoxin General Plan (aka HABs Plan): Nothing new to report since the Administrator's report of 1/11/23.

US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021: The LCRR regulation requires public water systems to inventory the water service lines to identify what material each one is. LCRR requires that we submit our inventory or demonstrate the absence of lead service lines (LSL) to Ohio EPA by October 16, 2024. We are researching how to accomplish this.

Ohio Water/Wastewater Agency Response Network: Pursuant to Resolution 3-2023, adopted 1/11/23, the Village's application to join Ohio WARN has been submitted.

OEPA grant opportunity: Pursuant to Resolution 2-2023, adopted 1/11/23, the Village's application to OEPA for purchasing water system equipment, has been submitted.

Potassium permanganate supply chain problem: The large fire at the Carus Chemical Company plant in LaSalle, Illinois on 1/11, led the company to declare force majeure for its potassium permanganate and sodium permanganate products for approximately 90 days. Village of Marblehead uses potassium permanganate in its water treatment process and, fortunately, we have enough on hand to fulfill our needs for much of this year.

PARKS & TRAILS

James Park, New Playground Equipment: Nothing new to report since the Administrator's report of 1/11/23.

Marblehead Welcome Center Project: The National Park Service (NPS) has conditionally approved (email of 12/12/22) the Village's proposed project subject to the Village providing additional information to the NPS for further consideration including:

- A detailed explanation about how the Village's proposal will fit public park and recreation purposes and answering specific questions asked in NPS's email.
- The Village must coordinate with the Ohio State Historic Preservation Office.
- The Village must hold one well-advertised public meeting to allow the public to express feedback on the proposed project and send the attendance sheet and minutes of that event to NPS.

NPS is concerned about the idea of staffing the facility by the local chamber of commerce. The 12/12/22 email includes additional requirements including the eventual (but not now) execution of the Federal Lands to Parks Program (FLP) *Concession Agreement*.

Project funding is a combination of money from the Village's general fund, the Village's allocation from the American Rescue Plan Act of 2021 (ARPA), and a \$15,000 grant from The Park District of Ottawa County. The project schedule with respect to the grant, is of concern; To take advantage of the \$15,000 the Village needs to submit its reimbursement request to the Park District by July 1, 2023. The Park District's program states that failure to complete projects in a timely manner is one of the reasons the Board may deny future funding requests.

During its meeting on 1/24, the Parks Committee discussed the challenges surrounding this project, and plan to meet again in February to continue the conversation.

STREETS

Elliott Street Project: The Elliott Street improvement project did not include replacing the gravel parking along the south side of Elliott St, and west of Stone St. We have asked the contractor to provide a price quote for installing gravel. Meanwhile, this area is being used for parking.

Pavement Preventative Maintenance: We are gathering prices and specifications. Nothing new to report since the Administrator's report of 1/11/2023.

Storm System Maintenance: We are gathering prices for vac-jetting the pipelines and for resetting the inlets. Nothing new to report since the Administrator's report of 1/11/2023.

Church Street Improvements Project: This project, planned for 2023 construction, will replace the deteriorated pavement of Church St and make related improvements, from Stone St to James St. It was originally combined with the Elliott St project, but later separated since the estimated price of both projects exceeded the Village's budget. To get the most competitive bids for construction of the Church Street project, we had planned to advertise during the early winter months of 2023.

Following up on the discussion at the 1/11 council meeting, we requested CT Consultants to send a company representative to the 1/25 council meeting, to discuss their \$39,000 price proposal for revising the construction drawings, revising the bid book, and performing construction phase services. On 1/25/23, Diane Oress, a vice president at CT Consultants, called to say that they cannot attend the 1/25 council meeting and that they will not be going lower on their previously quoted price.

CT's price proposal of 1/10/23, for the Church Street Project

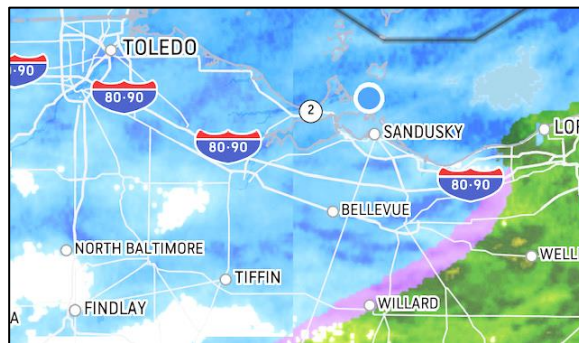
Description of Work	Lump Sum Fee
Revise the construction drawings	\$15,000
Revise the bid book	\$4,000
Construction Phase services	\$20,000
	\$39,000

CT's price proposal of 10/27/2020, for the Combined Elliott and Church Streets Project

Description of Work	Lump Sum Fee
Topographic Survey	\$5,000
Design	\$10,200
Bidding	\$4,500
Construction Administration	\$6,000
Construction Observation	\$7,000
	\$32,700

OTHER

The village crew has been busy treating the roads during today's (1/25) winter storm. National Weather Service issued a winter storm warning including Ottawa County. The extended forecast indicates there could be additional snow/ice events and frigid temperatures over the next two weeks.



Potential grant opportunity for police body armor: Nothing new to report since the Village Administrator's report of 1/11/2023.

Potential grant opportunity for police body cameras: Nothing new to report since the Village Administrator's report of 1/11/2023.

OSS Solid Waste District grant opportunity: The OSS Solid Waste District is continuing its Competitive Grant Funding Program for 2023. Funding applications are awarded in two equal rounds once in January and again in June. The application deadline for the first round of grants is 1/31/23, and the second-round deadline is 6/30/23. During its meeting on 1/24, the Parks Committee discussed how to utilize this grant funding. This is the subject of Resolution 4-2023 for the 1/25 council meeting, to authorize us to apply for the grant.

Park District grant opportunity: The Park District of Ottawa County has announced the availability of up to \$200,000 for its 2023 Parks and Trails Improvement Grant Program. Grant awards are to be used for permanent improvements to public outdoor recreation spaces/facilities/trails or equipment to maintain spaces/facilities/trails. The deadline for applications is 2/24/23. During its meeting on 1/24, the Parks Committee discussed how to utilize this grant funding. This is the subject of Resolution 5-2023 for the 1/25 council meeting, to authorize us to apply for the grant.

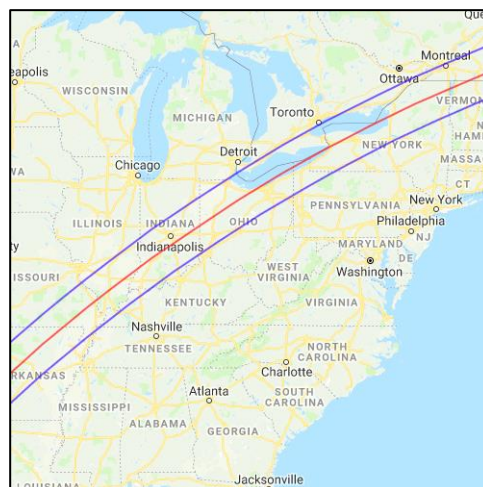
2024 Total Solar Eclipse: According to the Ohio Emergency Management Agency's (Ohio EMA) website: *On Monday, April 8, 2024, people within a 124-mile-wide band in the state of Ohio will experience a total solar eclipse. The last total solar eclipse visible in Ohio was in 1806. The next total solar eclipse in Ohio will be in the year 2099.*

The concern for local governments are the impacts related to the influx of people coming to observe the eclipse:

- Local population in centerline communities could triple to quadruple.
- Local population in other totality communities could double (Ottawa County is not in the centerline).
- Extreme demand for hotels, campsites, entertainment facilities, parks, etc. Although the Marblehead peninsula region is accustomed to the annual influx of summertime visitors, the early April occurrence of the eclipse is ahead of the normal schedule.
- Extreme traffic, stresses to local infrastructure.
- Public safety.
- Potential for local income generation.
- Educational opportunities.

I have contacted Ottawa County EMA director, Fred Petersen, who will notify me when a special county planning committee has been established, and as more information becomes available.

The Ohio EMA website has more information: <https://eclipse.ohio.gov/>



Path of the solar eclipse across Ohio.
Source: Ohio EMA website