

Village Administrator's Report

as of 3/8/2023

GENERAL

The finance committee needs to meet soon to discuss the permanent appropriations budget.

We have been informed that the employer's share of the employees' monthly health insurance premium is projected to increase by 25.99% for the coming enrollment period. Rhonda and I met with the Village's insurance agent to get more specifics and discuss options. The agent is seeking proposals from other insurance providers and looking at options to reduce costs without decreasing benefits. The information is anticipated to be available for us to consider in late March.

I have established a new interim email address for the village administrator until we establish uniform email addresses based on the same domain name: marblehead43440@gmail.com

WATER SYSTEM

The Village is planning the following three water system projects, for which the Village intends to eventually obtain construction loans through Ohio EPA's Water Supply Revolving Loan Account (WSRLA) program:

- Johnson's Island Waterline Extension (estimated loan amount = \$7,000,000)
- South Water Tower Construction (estimated loan amount = \$3,300,000)
- North Water Tower Improvements (estimated loan amount = \$350,000)

All three were due for Ohio EPA's annual Re-Nomination process, to signify that the projects are still being planned. These Re-Nominations were submitted to OEPA by the March 3rd deadline. Please note that the project milestone dates listed on OEPA's re-nomination forms are automatically populated and are not commitment dates. Project nominations and re-nominations serve as placeholders in OEPA's fiscal system. At the time loan applications are made to OEPA is when realistic project milestone dates will be required.

Water Rate Analysis: We are getting proposals from other consultants so we can better determine our options about updating the water rates.

South Water Tank Project: I have been working on obtaining a price proposal for completing the required environmental studies and documentation, so approvals can be obtained from the regulatory agencies.

Johnson's Island Waterline Project: The project task group met (3/6). The engineering process continues to advance. I am developing the public involvement strategy. An April task group meeting will be scheduled.

Ohio EPA Notice of Violation dated 5/2/22: Nothing new to report since the Administrator's report of 1/11/23.

Cyanotoxin General Plan (aka HABs Plan): Nothing new to report since the Administrator's report of 1/25/23.

US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021: The LCRR regulation requires public water systems to inventory the water service lines to identify what material each one is. LCRR requires that we submit our inventory or demonstrate the absence of lead service lines (LSL) to Ohio EPA by October 16, 2024. We are seeking price proposals from vendors who are performing the LCRR inventory for other communities.

OEPA grant opportunity: Pursuant to Resolution 2-2023, adopted 1/11/23, the Village's grant application to OEPA for purchasing water system equipment, has been submitted and we await OEPA's response.

Bay Point Water Meters: The signed agreement between the Village and Bay Point Acquisitions LLC, dated 8/9/22, prescribes that Bay Point's 6-inch master water meter will be eliminated and individual services of Bay Point will be individually metered, and specifies Bay Point Acquisitions is to complete this work by 12/31/22 (Item 4). Item 5 specifies that Bay Point Acquisitions is to post a completion guarantee bond.

As of 2/15/23, the performance bond was posted. During a previous meeting, council decided it would be willing to discuss an extension of the deadline if the bond is paid. Accordingly, Solicitor Jim Barney has initiated communication with the project developer about the deadline matter.



Installation of 8-inch water main at Bay Point, 3/6/2023. The orange line indicates the planned alignment.

PARKS & TRAILS

James Park, New Playground Equipment: Nothing new to report since the Administrator's report of 1/11/23.

Marblehead Welcome Center Project: During its meeting on 2/15, the Parks Committee discussed the scope of this project and decided to explore options that might more readily fit the National Park Service's requirements and thus allow the project to be more readily approved by the federal agencies. Accordingly, Rhonda and I met with the Village's project design consultant (Sarah Penner/The JDI Group) to discuss ideas for simplifying the building's floor plan to make the facility into a public gathering spot instead of a welcome center that would require staffing. The project would cost less however there would be additional consultant fees to revise the construction drawings. This will be the subject of further discussion at the next committee meeting (date to be determined). Public participation will be incorporated into the project planning process.

Project funding includes the Village's allocation from the American Rescue Plan Act of 2021 (ARPA). We will need to keep an eye on this project's schedule and if at some point we don't feel this project will be able to utilize the ARPA funds to meet the 2024 and 2026 deadlines, then we will need to plan for another use of those funds. ARPA funds need to be "obligated" by 12/31/2024 and spent by 12/31/2026.

OSS Solid Waste District grant opportunity: Pursuant to Resolution 4-2023, adopted 1/25/23, the Village's grant application to the Ottawa, Sandusky, Seneca Solid Waste District (OSS) for purchasing picnic tables, has been submitted.

Park District grant opportunity: Pursuant to Resolution 5-2023 adopted 1/25, the Village's grant application was submitted to the Park District of Ottawa County on 2/24, to purchase outdoor musical instruments for the James Park playground area. The manufacturer is Percussion Play Outdoor Musical Instruments, and the product is called the *Inspired by Nature Ensemble*.

STREETS

Elliott Street Project: The Elliott Street improvement project did not include replacing the gravel parking along the south side of Elliott St, and west of Stone St. We have asked the contractor (Ed Burdue & Co) to provide a price quote for installing gravel. Meanwhile, this area is being used for parking.

An Elliott St property owner is complaining that the stormwater runoff from the street is adversely affecting his property. Both Craig Claar and I have been out there during recent heavy rain events. While the drainage system appears to be working as designed, I will be collaborating with Craig to consider some slight grading modifications to improve the drainage.



Pavement Preventative Maintenance: We are gathering prices and specifications. Nothing new to report since the Administrator's report of 1/11/2023.

Storm System Maintenance: We are gathering prices for vac-jetting the pipelines and for resetting the inlets. Nothing new to report since the Administrator's report of 1/11/2023.

Church Street Improvements Project: This project, planned for 2023 construction, will replace the deteriorated pavement of Church St and make related improvements, from Stone St to James St. CT Consultants is preparing the construction plans and the first draft is available for the Village's review.

In a previous council meeting, the question was discussed about whether to replace the old water main in conjunction with the road project. At the time, we concluded that since there have been no reported problems with that pipeline, and to not delay starting the road project, that the water main would not be included in the scope of this project. However, upon further consideration by Tony Joyce and me, and in light of national news stories such as the ones about multiple simultaneous failures in Jackson Mississippi's aging water system, we

explored the possibility of including the water main replacement as part of the road project. CT Consultants can incorporate the pipeline in the construction specifications for an additional \$3,000 fee. Cost for the pipeline would come out of the water fund.

I recommend to council, that we proceed to have CT add this to the project for the additional \$3,000 fee.

OTHER

During the day of 3/3/2023, waves resulting from the strong ENE wind washed rocks and debris onto E Main St. The Marblehead Coast Guard Station noted that during the storm, the lake level was about 40-50 inches higher than usual, and the wind velocity was 45-50 mph. Bryan Lucas went out that evening, again around 1:00 AM, then again, the next morning to clear off the debris.



Potential grant opportunity for police body armor: Ohio Attorney General's Office is repeating its Ohio Law Enforcement Body Armor Program which provides grants to local law enforcement agencies to purchase body armor vests. Funding for the program is provided by the Ohio Bureau of Workers Compensation through its Safety Intervention Grant Program. Agencies may request up to \$40,000 after a local match of 25 percent. I will be collaborating with Chief Thellmann and Rhonda to take advantage of this opportunity.

Potential grant opportunity for police body cameras: Nothing new to report since the Administrator's report of 1/11/2023.

2024 Total Solar Eclipse: Nothing new to report since the Village Administrator's report of 1/25/23.