

# Village Administrator's Report

as of 3/22/2023

## GENERAL

The finance committee met (3/20) to discuss the permanent appropriations budget.

We have been informed that the employer's share of the employees' monthly health insurance premium is projected to increase by 26% for the coming enrollment period. The Village's insurance agent is seeking proposals from other insurance providers and looking at options to reduce costs without decreasing benefits. The information is anticipated to be available for us to consider in late March.

I have established a new interim email address for the village administrator until we establish uniform email addresses based on the same domain name: [marblehead43440@gmail.com](mailto:marblehead43440@gmail.com)

## WATER SYSTEM

**Water Rate Analysis:** We are getting proposals from other consultants so we can better determine our options about updating the water rates.

**South Water Tank Project:** As previously reported, Ohio EPA informed us that certain environmental impact studies, plus public involvement, are required for this project. I obtained a price proposal from a consulting firm that is on ODOT's pre-qualification list to perform the required studies and prepare the documentation for coordinating with the regulatory agencies. ASC Group, Inc. provided the following prices:

Cultural Resources (Phase I), both historic architecture and archaeology	\$ 15,799.49
Ecological Resources	\$ 6,388.54
Regulated Substances Screening	\$ 5,953.82
Total:	\$ 28,141.85

This will be incorporated into the 2023 appropriations budget and will come from the water fund.

**Johnson's Island Waterline Project:** The project task group met (3/6). The engineering process continues to advance. I am developing the public involvement strategy. An April task group meeting is scheduled.

**Ohio EPA Notice of Violation dated 5/2/22:** Nothing new to report since the Administrator's report of 1/11/23.

**Cyanotoxin General Plan (aka HABs Plan):** Nothing new to report since the Administrator's report of 1/25/23.

**US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021:** The LCRR regulation requires public water systems to inventory the water service lines to identify what material each one is. LCRR requires that we submit our inventory or demonstrate the absence of lead service lines (LSL) to Ohio EPA by October 16, 2024. The firm we have selected to perform this work is 120Water. The final price will depend on variables that cannot be answered until the survey is underway, but the starting fee is \$5,500 and additional variable costs could total an estimated \$5,000. This will be incorporated into the 2023 appropriations budget.

**OEPA grant opportunity:** Pursuant to Resolution 2-2023, adopted 1/11/23, the Village's grant application to OEPA for purchasing water system equipment, has been submitted and we await OEPA's response.

**Bay Point Water Meters:** The signed agreement between the Village and Bay Point Acquisitions LLC, dated 8/9/22, prescribes that Bay Point's 6-inch master water meter will be eliminated and individual services of Bay Point will be individually metered, and specifies Bay Point Acquisitions is to complete this work by 12/31/22 (Item 4). During a previous meeting, council decided it would be willing to discuss an extension of the deadline if the bond is paid. Accordingly, Solicitor Jim Barney has discussed the deadline matter with the project developer.

Meanwhile, Bay Point Acquisitions' contractor has been making progress on the waterline installation over the past few weeks.



Installation of 8-inch water main at Bay Point, 3/20/2023.

## **PARKS & TRAILS**

**James Park, New Playground Equipment:** Snider Recreation, Inc. plans to install the playground equipment starting potentially as soon as the first week of April, depending on weather conditions. Meanwhile, Forever Lawn, Inc. foresees their installation of the playground surface will occur during the last half of May. We had hoped Snider's and ForeverLawn's schedules would occur closer together however it now appears this will not be the case. Both contractors have schedules that don't align. Therefore, we will need to close off the equipment from being used until the safe playground surface is installed. Bryan Lucas and crew will be performing additional site grading in advance of Snider's crew.

**Marblehead Welcome Center Project:** Nothing new to report since the Administrator's report of 3/8/23. The Parks Committee needs to further discuss the project scope.

**OSS Solid Waste District grant opportunity:** Pursuant to Resolution 4-2023, adopted 1/25/23, the Village's grant application to the Ottawa, Sandusky, Seneca Solid Waste District (OSS) for purchasing picnic tables, has been submitted and we await OSS's decision.

**Park District grant opportunity:** The Park District of Ottawa County approved the Village's grant request to purchase outdoor musical instruments for the James Park playground area, awarding us \$6,604.00. I signed the grant agreement, and the equipment has been ordered. Snider Recreation Inc. will install the equipment which is estimated to arrive during May.

## **STREETS**

**Elliott Street Project:** The Elliott Street improvement project did not include replacing the gravel parking along the south side of Elliott St, and west of Stone St. Ed Burdue & Co has quoted \$7,500 for the work. I will be exploring whether the Village maintenance crew can perform this work.

An Elliott St property owner is complaining that the stormwater runoff from the street is adversely affecting his property. Bryan Lucas and I met with the owner and discussed various roadside earthwork grading adjustments that could be made, that should help direct more water to the catch basins instead of flowing out onto the street. Bryan and I are hoping this work can be performed by Village workers rather than needing to hire a contractor.

**Pavement Preventative Maintenance:** We are gathering prices and specifications, to see whether this can fit into the 2023 budget. The prime candidates for applying pavement rejuvenator to prolong the life of the pavements, includes Alexander Pike and Elliott Street.

**Storm System Maintenance:** We are gathering prices for vac-jetting the pipelines and for resetting the inlets. An amount will be budgeted for 2023.

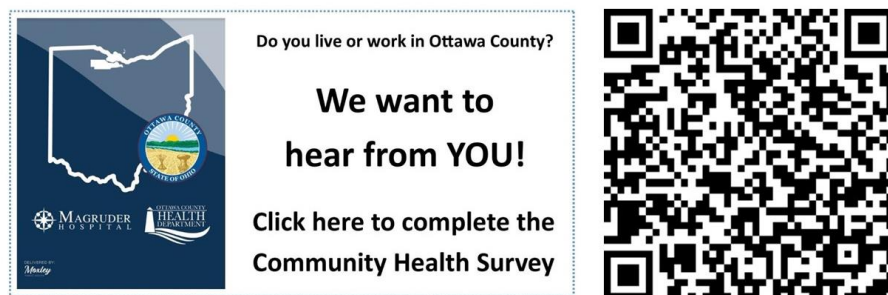
**Church Street Improvements Project:** This project, planned for 2023 construction, will replace the deteriorated pavement of Church St and make related improvements, from Stone St to James St. CT Consultants is preparing the construction plans, and I authorized them to add the watermain replacement between Perry and James Streets. I reviewed the first draft of the plans and returned comments to CT.

### **OTHER**

I attended the Ohio Bureau of Workers Compensation Safety Congress on behalf of the Village (3/8-3/10).

Bryan Lucas and I attended the Ottawa County Safety Council meeting on 3/15.

I represented the Village at the annual meeting (3/16) of the Ottawa County Board of Health's District Advisory Council (DAC). This meeting of the DAC is pursuant to ORC 3709.03. The county health commissioner and department staff presented their 2022 annual report which contains many different performance measures and statistics. Also, the health department in conjunction with Magruder Hospital, are conducting a Community Health Assessment Survey of citizens who live and/or work in Ottawa County to determine the community's needs and desires regarding public health issues. Everyone is encouraged to participate in the survey which can be accessed either via the website <http://ottawahealth.org> or using the following QR code.





As a result of the high wind and waves on 3/3, it was found that large rocks had been pushed up and partially blocked the culvert outfall along Bayshore Drive, that carries the drainage from Lake Point Park. Village employees Bryan Lucas and Tom McNeal cleared the obstructions.



**Potential grant opportunity for police body armor:** Ohio Attorney General's Office is repeating its Ohio Law Enforcement Body Armor Program which provides grants to local law enforcement agencies to purchase body armor vests. Funding for the program is provided by the Ohio Bureau of Workers Compensation through its Safety Intervention Grant Program. Agencies may request up to \$40,000 after a local match of 25 percent. I will be collaborating with Chief Thellmann and Rhonda to take advantage of this opportunity.

**Potential grant opportunity for police body cameras:** Nothing new to report since the Administrator's report of 1/11/2023.

**2024 Total Solar Eclipse:** Nothing new to report since the Village Administrator's report of 1/25/23.



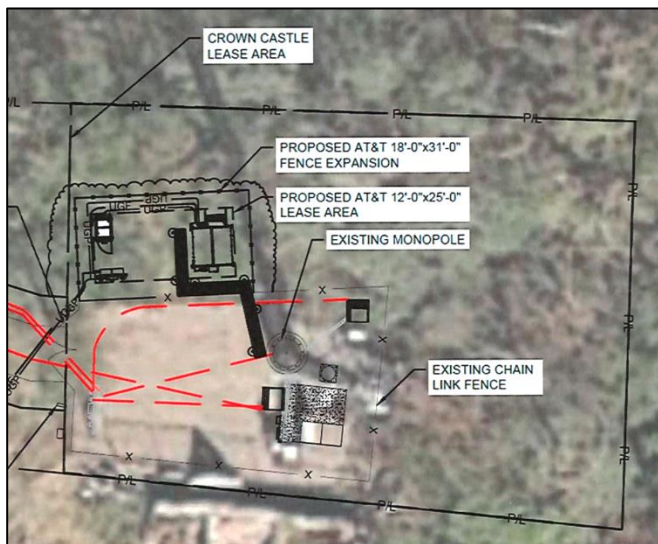
**Cell tower lease area behind Radar Park:** An agreement exists between the Village and Crown Castle Inc. establishing the lease of a land area immediately south of, and adjacent to, the Radar Park property, for a cell tower facility. The Village derives revenue from this lease, and the lessee (Crown Castle) is allowed to have multiple telecommunication carriers co-located on their tower. Crown Castle has made it known they are planning to add antennas to the existing tower plus ground-level equipment. This will necessitate expanding the footprint of the compound by an area measuring 18x31 feet. This will be on the north side of the existing fenced enclosure, which will cut into the hillside. Thus, many mature deciduous trees along the south side of Radar Park will be removed.



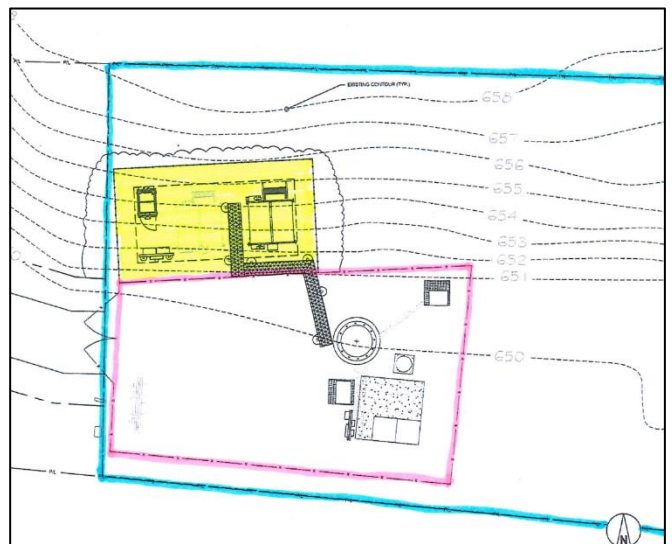
Looking south from Radar Park, cell tower behind the trees



Yellow-dashed line represents the approximate location of the planned expanded fenced area but does not include additional area needed for re-grading the slope



Maps showing the existing and planned expansion.  
North is up.



Blue highlight shows the exiting lease area, pink is the existing fenced enclosure, yellow is the planned addition.