

Village Administrator's Report

as of 4/12/2023

GENERAL

We have been informed that the employer's share of the employees' monthly health insurance premium is projected to increase by 26% for the coming enrollment period. Rhonda has been communicating extensively with the Village's insurance agent looking at options to reduce costs without decreasing benefits.

WATER SYSTEM

Water Rate Analysis: The Rural Community Assistance Program (RCAP) is assisting the Village with updating its capital improvement plan (CIP) which will provide much-needed updated financial information to be incorporated into the rate analysis. We anticipate RCAP's results during April.

South Water Tank Project: Preparing to authorize ASC Group, Inc. to perform cultural resources and ecological resources investigations and documentation. I am planning to perform the regulated substances screening instead of spending \$6,000 for the consultant to do this. Also, the Village is responsible for conducting public participation.

Johnson's Island Waterline Project: The project task group met (3/6). The engineering process continues to advance. I am developing the public involvement strategy. An April task group meeting is scheduled.

Ohio EPA Notice of Violation dated 5/2/22: Nothing new to report since the Administrator's report of 1/11/23, other than Tony and I discussed the remaining tasks with OEPA and received further guidance (4/6/23).

Cyanotoxin General Plan (aka HABs Plan): Response sent to OEPA (4/12/23) concerning their review comments of 6/17/22.

US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021: The LCRR regulation requires public water systems to inventory the water service lines to identify what material each one is. LCRR requires that we submit our inventory or demonstrate the absence of lead service lines (LSL) to Ohio EPA by October 16, 2024. The firm we have selected to perform this work is 120Water, Inc and we are preparing to authorize them to proceed.

OEPA grant opportunity: Pursuant to Resolution 2-2023, adopted 1/11/23, the Village's grant application to OEPA for purchasing water system equipment, has been submitted and we await OEPA's response.

Bay Point Water Meters: The signed agreement between the Village and Bay Point Acquisitions LLC, dated 8/9/22, prescribes that Bay Point's 6-inch master water meter will be eliminated and individual services of Bay Point will be individually metered, and specifies Bay Point Acquisitions is to complete this work by 12/31/22. During a previous meeting, council decided it would be willing to discuss an extension of the deadline. Accordingly, Solicitor Jim Barney has been communicating with the project developer about the completion date.

To date, some aspects of the project have been completed while many more tasks have not yet started.

OEPA Annual Site Visit: An Ohio EPA representative performed the annual inspection of the Village water system (4/6/23) and we await the written report.

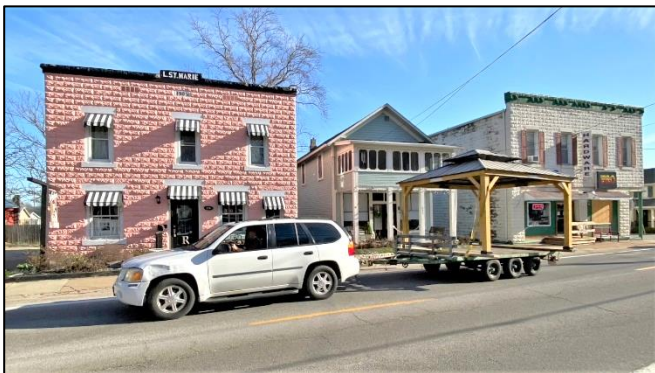


The Village's water system operator Tony Joyce accompanies the OEPA inspector

PARKS & TRAILS

The Village maintenance crew has opened the James Park restrooms for the season.

Picnic Shelters at Radar Park: The third and final gazebo was installed at Radar Park on 4/12.



The procession of moving the assembled gazebo from the maintenance shop to Radar Park



The three picnic shelters at Radar Park, ready for use

James Park, New Playground Equipment: Bryan Lucas and crew completed the site grading by 3/31, and Snider Recreation, Inc. started installing the playground equipment on 4/10. Forever Lawn, Inc. foresees their installation of the playground surface will occur during the last half of May. Ideally, Snider's and Forever Lawn's schedules would have been lined up closely together, however it now appears this will not be the case. Therefore, we will need to close off the area from being used until the safe playground surface is installed.



The playground project site graded and ready to go, 4/5/2023



The playground contractor using jackhammer to excavate for the footers, 4/10/23



Playground installation underway, 4/12/23

Outdoor musical instruments for James Park: The Park District of Ottawa County awarded the Village a \$6,604.00 grant to assist with funding this project. The equipment has been ordered and is expected to arrive during May. Snider Recreation Inc. will install it.

Marblehead Welcome Center Project: Nothing new to report since the Administrator's report of 3/8/23. The Parks Committee needs to further discuss the project scope.

OSS Solid Waste District grant opportunity: Pursuant to Resolution 4-2023, adopted 1/25/23, the Village's grant application to the Ottawa, Sandusky, Seneca Solid Waste District (OSS) for purchasing picnic tables, has been submitted and we await OSS's decision.

STREETS

Elliott Street Project: The Elliott Street improvement project did not include replacing the gravel parking along the south side of Elliott St, and west of Stone St. Ed Burdue & Co has quoted \$7,500 for the work. Instead, the Village maintenance crew might be able to perform this work.

An Elliott St property owner is complaining that the stormwater runoff from the street is adversely affecting his property. Bryan Lucas and I met with the owner and discussed various roadside earthwork grading adjustments that could be made, that should help direct more water to the catch basins instead of flowing out onto the street. Bryan and I are hoping this work can be performed by Village workers rather than needing to hire a contractor.

Pavement Preventative Maintenance: We are gathering prices and specifications, to see whether this can fit into the 2023 budget. The prime candidates for applying pavement rejuvenator to prolong the life of the pavements, includes Alexander Pike and Elliott Street.

Storm System Maintenance: Planning to vac-jet pipelines and reset inlets during 2023.

Church Street Improvements Project: This project, planned for 2023 construction, will replace the deteriorated pavement of Church St and make related improvements, from Stone St to James St plus replace the water main between Perry and James Streets. CT Consultants is preparing the plans and construction bidding is anticipated to occur during May.

OTHER

I attended the Ohio Auditor of State's Local Government Officials Conference and Certified Public Records Training (3/27-3/29).

Potential grant opportunity for police body armor: Nothing new to report since the Administrator's report of 3/22/2023.

Potential grant opportunity for police body cameras: Nothing new to report since the Administrator's report of 1/11/2023.

2024 Total Solar Eclipse: I checked with Ottawa County EMA director Fred Petersen and learned that although no centralized coordination with local government officials has been planned so far, his agency has been making presentations to organizations like the county visitors bureau and plans to perform outreach with local law enforcement agencies. It is his understanding that the visitors bureau will provide outreach to local chambers of commerce which in turn, would engage with business owners.

Cell tower lease area behind Radar Park: The Village's lessee, Crown Castle Inc., has made it known they are planning to add antennas to the existing cell tower plus ground-level equipment, which will necessitate expanding the footprint of the compound by an area measuring 18x31 feet. Their current plan shows the expansion will be on the north side of their existing fenced enclosure, which will cut into the hillside, resulting in the loss of many mature deciduous trees along the south side of Radar Park. Following up on discussion at the 3/22/23 council meeting about the potential loss of trees, Bob Hruska notified the telecommunication company that the Village would like to see an alternative to avoid the tree removals. We await their reply.