

Village Administrator's Report

as of 5/10/2023

WATER SYSTEM

The Village's 2022 Consumer Confidence Report is being prepared.

Following up on suspected leaks in the water distribution system noted in the 4/26 Administrator's report, multiple leaks were found on customer properties and were repaired by the owners over the past two weeks.

Water Rate Analysis: The Rural Community Assistance Program (RCAP) is assisting the Village with updating its capital improvement plan (CIP) which will provide much-needed updated financial information to be incorporated into the rate analysis. We have planned one more staff meeting (6/1) with RCAP to finalize the CIP and discuss their recommendation about the Village's water rates. After that, it's anticipated we will be ready to resume the water rate discussion at the Finance Committee and/or Council.

South Water Tank Project: Nothing new to report since Administrator's report of 4/26/23.

Johnson's Island Waterline Project: The project task group met on 4/19. The engineering process continues to advance, with plan drawings estimated will be 90% done in June. CT is trying to obtain input from contractors and suppliers to arrive at a more reliable construction cost estimate. The timeline for completion of the environmental review process and regulatory permits is not yet known. The process pursuant to ORC 727 Assessments is yet to be initiated. A May task group meeting is scheduled.

Ohio EPA Notice of Violation (NOV) dated 4/14/23: OEPA's annual inspection of the Village water system on 4/6/23, resulted in two letters dated 4/14. The first letter is a NOV with four items to address, and the second letter contains a list of sixteen (16) recommendations. Some of the items are being incorporated into the CIP.

Cyanotoxin General Plan (aka HABs Plan): Response sent to OEPA (4/12/23) concerning their review comments of 6/17/22.

US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021: 120Water, Inc. has been authorized to proceed with the lead and copper service line inventory.

OEPA grant opportunity: Nothing new to report since Administrator's report of 4/26/23.

Bay Point Water Meters: Tony Joyce and I observed the project site on 5/9, and several meter pits and meters have been installed. The contractor is actively working on installing the 8-inch watermain loop to link the existing dead-ends. Based on the challenging excavation site conditions, the contractor foresees it may take another two weeks to finish the loop. Other work remaining to be completed includes installing pits and meters at the Office and Maintenance Building, installing the pit at the Campground, and relocating the 6-inch meter to the Campground.

PARKS & TRAILS

Following up on discussion at the 5/4 Parks Committee meeting about the dilapidated wooden picnic tables at Clemons Park, four new picnic tables have been ordered.

James Park, New Playground Equipment: Snider Recreation, Inc. completed installation of the playground equipment on 4/14. Forever Lawn, Inc. has informed us that rainy weather has impacted their schedule and they are currently running about 1½ to 2 weeks behind, pushing this into June.

Outdoor musical instruments for James Park: The Park District of Ottawa County awarded the Village a \$6,604.00 grant to assist with funding this project. The equipment has been ordered and is expected to arrive during May. Snider Recreation Inc. will install it.

Marblehead Welcome Center Project: The Parks Committee discussed the scope of this project during its 5/4 meeting, with respect to National Park Service's (NPS) concern about the proposed concept of staffing at this site by an organization other than the Village government, and NPS's emphasis that the building's use must fit the public park and recreation objectives of NPS. A conceptual simplified floorplan drawing that was prepared by the Village's design consultant – The JDI Group, Inc. – was discussed, which could make the front room into a public meeting space. If the Village were to decide to move in this direction with the project, JDI has provided us with a Project Change Request for an additional \$8,930 to modify the design and revise the plans and specifications. The Village will also need to conduct a public meeting to allow the public to express feedback, plus coordinate with the State Historic Preservation Office.

OSS Solid Waste District grant opportunity: The Ottawa, Sandusky, Seneca Solid Waste District (OSS) approved the Village's grant application for \$7,369.41 and the picnic tables have been ordered.

James Park maintenance projects: Several maintenance-type projects are planned for this season including wood repairs and painting at the picnic shelter, installing new benches at the veterans memorial, painting the restroom building exterior, installing new toppers to cover the sharp top edges of the chain-link fences at the baseball diamonds, and replacing some of the perimeter bollards. Masonry Construction Co, Inc. has been hired to perform maintenance on the chimney and columns at the picnic shelter including washing, tuckpointing and sealing the surfaces, for an amount not to exceed \$2,940.

STREETS

Elliott Street Project: The Village maintenance crew made roadside grade adjustments to improve the drainage, and the subsequent heavy rainfall on 4/28 showed that much more water was able to get off the street and make its way to the storm inlets. We noted that similar grading adjustments can be made at the southwest corner of the Gilbert/Elliott intersection. Grass seed will be sown.



Heavy rainfall on 4/28/2023 showing effectiveness of grading adjustments to improve drainage on Elliott St.

Installing the gravel parking area along the south side of Elliott, west of Stone St, will be performed by contractor Ed Burdue & Co. LLC, for an amount not to exceed \$7,500.

Church Street Improvements Project: This project, planned for 2023 construction, will replace the deteriorated pavement of Church St and make related improvements, from Stone St to James St plus replace the water main between Perry and James Streets. CT Consultants will send the plans on 5/12 for our final technical review.

OTHER

Seasonal employee Mike Richmond returned to work on 5/8/23.

The Village maintenance crew is performing its customary service of preparing the baseball fields for Peninsula Youth Athletic League (PYAL) games at James Park.

The banners of Danbury high school seniors have been installed along W. Main St. by the Village crew.

Pothole patching is planned to occur within the next two weeks, weather permitting.

Cell tower lease area behind Radar Park: Bob Hruska has contacted the telecommunication company that the Village would like to see an alternative to avoid the tree removals. We await their reply.

Potential grant opportunity for police body armor: Nothing new to report since the Administrator's report of 3/22/2023.

Potential grant opportunity for police body cameras: Nothing new to report since the Administrator's report of 1/11/2023.

2024 Total Solar Eclipse: Shores & Islands Ohio has launched a webpage devoted to this topic
<https://www.shoresandislands.com/solar-eclipse/>