

Village Administrator's Report

as of 6/28/2023

WATER SYSTEM

Water Rate Analysis: The Rural Community Assistance Program (RCAP) is assisting the Village with updating its capital improvement plan (CIP) which will provide much-needed updated financial information to be incorporated into the rate analysis. RCAP representatives attended the 6/12 Finance Committee meeting to present the CIP and how it affects the budget, and consequently the need to increase water rates. Based on the discussion, RCAP will make revisions and return for a follow-up meeting with the Finance Committee, scheduled for 7/10, 6:00PM.

South Water Tank Project: Nothing new to report since Administrator's report of 4/26/23.

Johnson's Island Waterline Project: The project task group met on 6/21 and the Village conducted a public information meeting on 6/24. Village representatives presented the latest information about the project's scope, schedule, and budget, addressed questions from the audience, and property owners discussed the preliminary design drawings with the project engineers. The timeline for completion of the environmental review process and regulatory permits is not yet known, although the waterway permit application has been submitted to the US Army Corps of Engineers, and Phase I archeological survey will start soon. Special legal counsel will be hired specifically to guide us through the ORC 727 Special Assessments process. A page has been created on the Village website about the project.



Village representatives addressing the audience



Property owners reviewing plan details with an engineer

Bay Point Water Meters: The 8-inch watermain loop to link the existing dead-ends has been completed. The work remaining to be completed includes installing a pit and meter at the Office, installing the valve and meter vault at the Campground, and then relocating the 6-inch meter to the Campground.

The process of installing the vault, piping, and 6-inch meter will leave the Campground occupants without water for a week or more. We recently learned that the Campground's owners are adamant about not shutting off the campground now, during the peak camping season. They are instead willing to defer this until late August after school is back in session and the campground population diminishes. Tony and I reported this to solicitor Jim Barney, who will contact Mr. Murphy to discuss and/or negotiate the details.

Ohio EPA Notice of Violation (NOV) dated 4/14/23: Nothing new to report since Administrator's report of 6/14/23.

US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021: 120Water, Inc. working on the lead and copper service line inventory.

PARKS & TRAILS

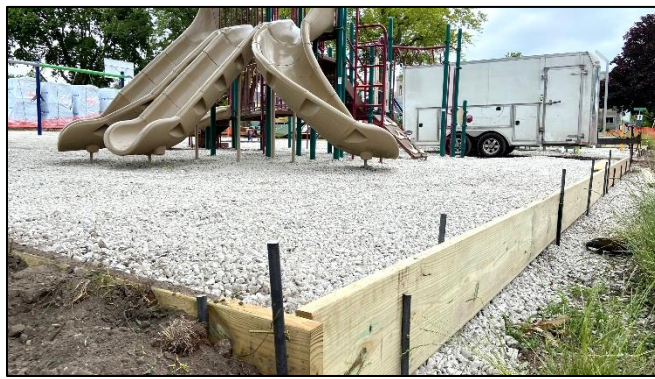
Marblehead Peninsula Lions Club volunteers assembled the four new picnic tables for Clemons Park (6/26). These tables were purchased using the grant from the Ottawa-Sandusky-Seneca Solid Waste District.



Left photo (L to R): Back Row: John Dominy, John Spencer, Bob Cailor, John Englebeck
Front Row: Harry Blackmon, Marla Hirt, Jerry Rhodes, Bill Tuttamore

Marblehead Welcome Center Project: Before we conduct a public meeting, I have contacted the National Park Service (NPS) requesting concurrence with the Village's current intention to simplify the scope of this project to make the Radar Park building into a community meeting space with restrooms (which is consistent with what the originally approved proposal was in 1971). This afternoon (6/28), we received NPS's concurrence. NPS's email also notes the requirements for public input, consultation with the State Historic Preservation Office, and preparing the federal environmental screening form.

James Park, Playground Renovation: Forever Lawn, Inc. started installing the playground surface on 6/20. The crew estimates installation will take about two weeks. The contractor determined that much more work was needed to adjust the grade across the site. The additional materials and labor resulted in the contractor submitting a change order of \$22,000. Because the decision was time-sensitive, and in consultation with the fiscal officer and mayor, we decided to authorize the contractor to proceed and then obtain council approval at the next council meeting.



The first step in the turf installation was to adjust and set the site grading

I have been meeting with contractors to discuss options and get price quotes for a retaining wall where needed.



The piece of playground equipment called the tilted spinner seat was knocked over and damaged beyond repair by the contractor during site grading. Our contractor will replace it at his expense but the delivery time is not yet known. He has also offered the idea of deleting this feature from the project and then deducting \$2,000 from the change order amount noted above.



Tilted spinner seat damaged during turf installation

Electric utility pole in James Park: The wooden utility pole located near the southeast corner of the James Park playground, is broken just below ground level and is being held up only by the electric lines. I met with a commercial electrical contractor who will send a price quote for options to correct this problem.



Looking North



Looking South

STREETS

Streets and sidewalks improvements: In light of the engineer's cost estimate of \$367,000 for the Church Street Improvements project which does not fit the Village's budget, as discussed at the 6/14 council meeting, I have been meeting with both paving and concrete contractors to get cost estimates for milling-and-filling and fixing sidewalks at various locations in the community.



Utility pole at Main/Clemons intersection: Pursuant to the Infrastructure Committee's recommendation for removing the utility pole and streetlight at the Main/Clemons intersection, I have contacted First Energy Corp. who owns the pole, and am awaiting their price estimate for the project.



Looking west toward the Main/Clemons intersection

Clemons Street signage: Bryan Lucas and I have discussed what will be needed for adding the No Parking and speed limit signs.

Elliott Street roadside parking: Nothing new to report since Administrator's report of 6/14/23.

OTHER

We took advantage of the Ottawa-Sandusky-Seneca Solid Waste District's tire disposal event and were able to get rid of thirty (30) old tires that had been accumulating on Village properties for many years.



Cell tower lease area behind Radar Park: Bob Hruska has contacted the telecommunication company that the Village would like to see an alternative to avoid the tree removals. We await their reply.

Potential grant opportunity for police body armor: Nothing new to report since the Administrator's report of 3/22/2023.

Potential grant opportunity for police body cameras: Nothing new to report since the Administrator's report of 1/11/2023.

BroadbandOhio Internet Access Initiative: BroadbandOhio – an office of the Ohio Department of Development – is conducting statewide stakeholder outreach to find out what citizens feel are the key issues concerning internet accessibility where they live and work. Bowling Green State University's Center for Regional Development is facilitating this public input initiative. An Internet access survey has been developed to garner the public input. This survey will open until the end of June. Paper copies can be obtained and submitted at the library, or it can be accessed online at https://bgsu.az1.qualtrics.com/jfe/form/SV_084O3a9UifPuWeq or by using the following QR code. The Village's website also includes the survey link.

