

# Village Administrator's Report

as of 7/26/2023

## WATER SYSTEM

**Water Rate Analysis:** Representatives of the Rural Community Assistance Program (RCAP) met with the Finance Committee on 7/10, and no conclusions were reached. Further research and discussion will be needed.

**South Water Tank Project:** Nothing new to report since Administrator's report of 4/26/23.

**Johnson's Island Waterline Project:** The project task group met on 7/19. The waterway permit application has been submitted to the US Army Corps of Engineers, and Phase I archeological field survey found nothing unusual. The Village has retained Bricker Graydon LLP to guide us through the ORC 727 Special Assessments process, and they are currently gathering facts about the project to determine the best way to proceed.

**Bay Point Water Meters:** Nothing new to report since Administrator's report of 6/28.

**Ohio EPA Notice of Violation (NOV) dated 4/14/23:** Nothing new to report since Administrator's report of 6/14/23.

**US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021:** 120Water, Inc. is working on the lead and copper service line inventory.

## PARKS & TRAILS

**Marblehead Welcome Center Project:** I am preparing the documentation for coordination with the State Historic Preservation Office. We will be planning a public input meeting. A page about this project has been set up on the Village website.

**Electric utility pole in James Park:** The wooden utility pole located near the southeast corner of the James Park playground, is broken just below ground level and is being held up only by the electric lines. I met with a commercial electrical contractor and am awaiting a price quote for options to correct this problem.

**James Park, Playground Renovation:** Forever Lawn, Inc. will replace the tilted spinner and it's anticipated this work will occur during mid-August. I am obtaining quotes from contractors to create a retaining wall where needed, and quotes for removing the silver maple. Meanwhile, the village crew will be bringing in soil, grading, and sowing grass seed along the sides of the playground where it is higher than the existing ground surface.



Village maintenance crew adding soil along the sides of the new playground, July 2023

**OSS Solid Waste District grant opportunity:** Pursuant to Resolution 10-2023, adopted 6/14/23, the Village's grant application has been submitted to the Ottawa-Sandusky-Seneca (OSS) Solid Waste District for purchasing 6 trash bins and 5 benches.

## **STREETS**

**Elliott Street roadside parking:** Following completion of the Elliott St improvement project in Fall 2022, it was noted that the project did not include replacing the gravel parking along the south side of Elliott St, and west of Stone St. The concern was that since this area is used for parking, it was becoming muddy and grass may not be able to become established there. Therefore, the Village has been planning to have a contractor install gravel at a cost of \$7,500. However as of Summer 2023, the area of concern has become stabilized with vegetation. As such, I have cancelled the graveling project in favor of using the funds for more pressing needs.



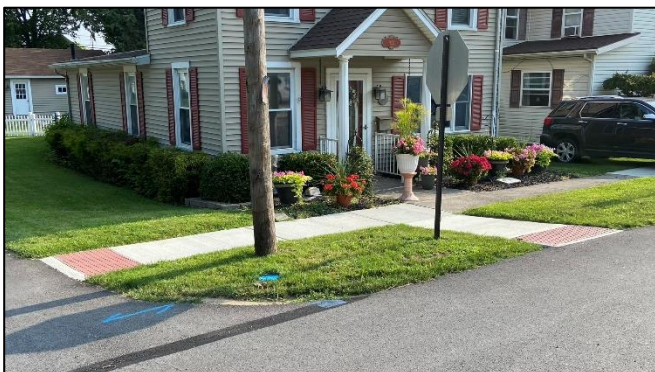
Muddy site conditions, Jan 2023



Stabilized site conditions, July 2023

**Elliott Street Drainage:** The concerns about the street runoff and establishment of grass growth along the frontage of 1002 Elliott St, noted in previous Administrator's reports, continue to improve and further grading adjustments are planned to help stormwater reach drainage inlets.

The property owner at 922 Elliott Street has complained that stormwater from the street flowed onto their property and into their basement during a recent rain event. During a recent site visit with John Starcher and Bryan Lucas, it appears that the new sidewalks are serving as conduits for stormwater from the street. The most practical solution appears to be slightly adjusting the slopes of both legs of the sidewalk leading from the edge of the street. I will obtain a price from a concrete contractor.



The new sidewalks in front of 922 Elliott St, July 2023

**Streets and sidewalks improvements:** I have been meeting with both paving and concrete contractors to get cost estimates for milling-and-filling and fixing sidewalks at various locations in the community.

**Utility pole at Main/Clemons intersection:** Pursuant to the Infrastructure Committee's recommendation for removing the utility pole and streetlight at the Main/Clemons intersection, I anticipate receiving a price quote from First Energy Corp by the end of July.

**Clemons Street signage:** 10mph speed limit signs have been posted to be visible for both directions of traffic. The No Parking signs have been ordered.

**Main Street public parking lot across from Clemons St:** Planning to paint the stripes for parking spaces.

### **OTHER**

Regarding the streetlights that were turned off in June for the mayflies, Ohio Edison is scheduling to turn the lights on by the first week in August throughout Ottawa County.

The initiative is underway to update and improve the IT system in the Village offices. The work is being performed by Firelands Computer Services.

**Omni Fiber, LLC broadband infrastructure upgrade and expansion:** This company acquired Ohio Telecom in 2022 and is actively upgrading its existing fiber optic infrastructure and expanding its network in many places throughout Ohio, including the Marblehead Peninsula. This will provide an alternative internet service provider. Omni Fiber's engineering team is currently designing the system and construction is expected to occur during Fall 2023. Construction is primarily upgrading or installing fiber optic lines, typically 80% on existing utility poles and 20% underground. They will keep the Village government informed, including a company representative making a presentation at a council meeting well before the construction phase.

**Cell tower lease area behind Radar Park:** Bob Hruska has contacted the telecommunication company that the Village would like to see an alternative to avoid the tree removals. We await their reply.

**Potential grant opportunity for police body armor:** Nothing new to report since the Administrator's report of 3/22/2023.

**Potential grant opportunity for police body cameras:** Nothing new to report since the Administrator's report of 1/11/2023.