

Village Administrator's Report

as of 8/23/2023

WATER SYSTEM

Water Rate Analysis: The financial analysis by staff of the Rural Community Assistance Program (RCAP) is still pending. Further discussion will be needed by the finance committee after the additional information is received.

South Water Tank Project: Nothing new to report since Administrator's report of 4/26/23.

Johnson's Island Waterline Project: The waterway permit application has been submitted to the US Army Corps of Engineers, and the Phase I archaeological survey report was submitted to the State Historic Preservation Office (SHPO) on 8/16. A task group meeting will be scheduled.

Bay Point Water Meters: As far as we know, the remaining work is still planned to occur in late August as reported at the 6/28 council meeting. The plan for extending water to the Bay Point office building has been to install a ¾-inch water service from the watermain within the Waterview development. Among the various drawbacks to this idea is that it is not a generally acceptable practice to have a water service line for one customer to cross another private property. The best solution would be for the water service line for Bay Point's office to originate from within Bay Point, so it is all within one property. Tony Joyce and I have discussed this idea with the engineer of the Waterview project and hope all the other parties will agree to change their plan.



Approx location of proposed water service line coming from Waterview development (left) to the Bay Point office (right).



Looking east from the Waterview development, and the approx location of proposed water service line going to the Bay Point office.

Ohio EPA Notice of Violation (NOV) dated 4/14/23: The water department staff is working to address the issues.

Ohio EPA Notice of Violation (NOV) dated 8/21/23: A situation arose on 8/19 concerning the Village's water system which resulted in a Notice of Violation (NOV) from Ohio EPA on 8/21. Basically, our water turbidity exceeded the acceptable threshold and public notification should have been made within 24 hours but that didn't happen. The NOV is for both infractions. Tony Joyce and I spoke with Beth Ames of OEPA to determine the appropriate course of action. She advised that we should send a public announcement to radio stations for immediate broadcast and helped develop the announcement. The information was sent to radio stations WMJK (100.9), WCPZ (102.7), and WLEC (1450) on 8/21, and a public notice banner was posted on the village website linking to an information page.

US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021: 120Water, Inc. is working on the lead and copper service line inventory.

PARKS & TRAILS

Marblehead Welcome Center Project: Nothing new to report since Administrator's report of 8/9.

James Park, Playground Renovation: Nothing new to report since the Administrator's report of 8/9.

Electric utility pole in James Park: Still gathering cost estimates. Nothing new to report since Administrator's report of 8/9.

OSS Solid Waste District grant opportunity: The Ottawa-Sandusky-Seneca (OSS) Solid Waste District has approved the Village's grant application for \$8,346 to purchase 6 trash bins and 5 benches. Today, OSS authorized us to proceed.

Clemons Park: The Village has received a complaint from a resident about the vegetation growing along the shoreline which obstructs their view of the lake and commenting that the flagpole has no flag. The land management plan for this property was discussed during the 8/16 Parks Committee meeting. It was noted that the breakwater has been structurally damaged in recent years of heavy wave action, making the area treacherous for accessibility and destroying previously installed electrical and water conduits. Also, the Village's management of the property is subject to the conservation easement held by the Western Reserve Land Conservancy. As such, the Committee determined that controlling vegetation in this area is not currently practicable. Also, since access to the flagpole is difficult and there's no way to illuminate a flag, it was decided that removing the pole is a better option. Furthermore, it is not acceptable for citizens to cut or spray vegetation on public lands.



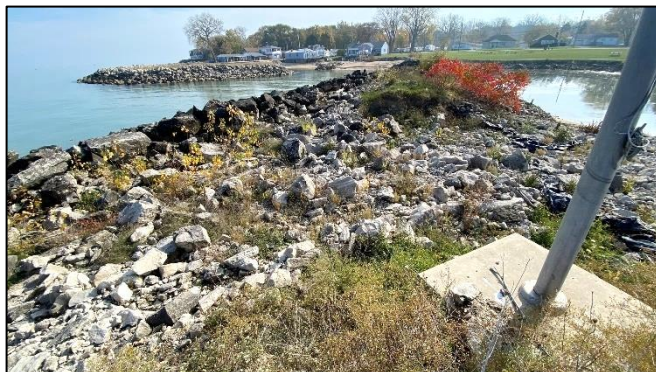
7/31/23



7/31/23



11/2/22



11/2/22

Trees at James Park: During the Parks Committee meeting on 8/16, the condition of five trees was discussed.

Situation

Proposed Action

Silver Maple beside the playground (45" DBH)



The roots were heavily impacted by excavation for the playground project adversely affecting the tree's condition, and during a recent on-site inspection, the Village's insurance representative determined the tree is a liability.

Remove the tree and stump.

Silver Maple beside the cannon (28" DBH)



The tree is dead.

Remove the tree and stump.

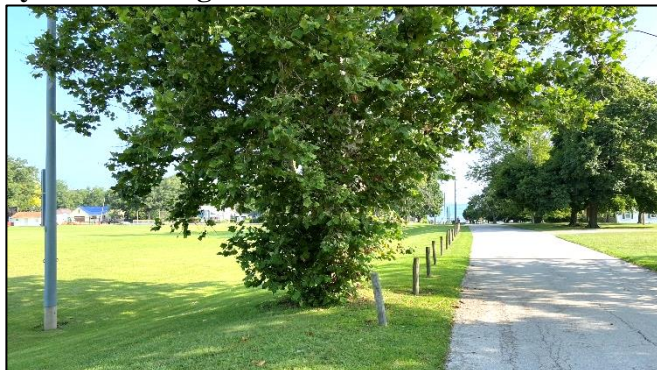
Ash behind the baseball backstop (20" DBH)



The tree has been infested by emerald ash borers and is in the process of dying.

Remove the tree and stump.

Sycamore along Francis Street



Many sucker leads have developed around the main trunk.

Remove the sucker branches.

Cottonwood at SE corner of the park



The lower hanging limb appears to be obstructing the trash truck that services the dumpster and hangs low enough that it can touch vehicles using the parking spaces. Also, there are both broken and dead limbs within the tree.

Remove the low-hanging branch and remove deadwood.

Proposals have been received from two different contractors to perform this work:

- Leimeister Crane & Tree Service: \$6,500
- Dan's Tree Service: \$4,500

I recommend that we proceed with Dan's Tree Service.

CEMETERY

The name sign has been installed on the cemetery fence gate.



STREETS

Elliott Street Drainage: Earlier this week, Bryan Lucas and I met with a concrete contractor to discuss how the sidewalk slopes in front of 922 Elliott Street could be adjusted to address the stormwater runoff situation. I expect to receive the price quote soon.

Streets and sidewalks improvements: I have been receiving quotes from both paving and concrete contractors for milling-and-filling and fixing sidewalks at various locations in the community. I'm expecting at least one more concrete quote for sidewalks in time for the next council meeting.

I received two prices for milling-and-filling Church Street, from Stone St to James St:

- Precision Paving: \$37,863
- 7L Construction: \$31,950

I also received prices for other streets that are in poor condition including James St and Erie St, however the additional price for any of these other locations would exceed the \$50,000 threshold requiring competitive bidding. I recommend that we proceed with the Church St paving this year by 7L Construction, and then advertise for bids during the winter for milling/filling other streets in 2024.

Utility pole at Main/Clemons intersection: Ohio Edison has been authorized to remove the pole and their estimated schedule is October. I observed the parking lot traffic flow during the Halupki Festival (8/20) when there was a lot of activity and noted that the pole is obviously an obstacle (see photo).



Main Street public parking lot across from Clemons St: The village crew painted the stripes for parking spaces before the Halupki Festival. Finishing touches are planned, to include new signage.



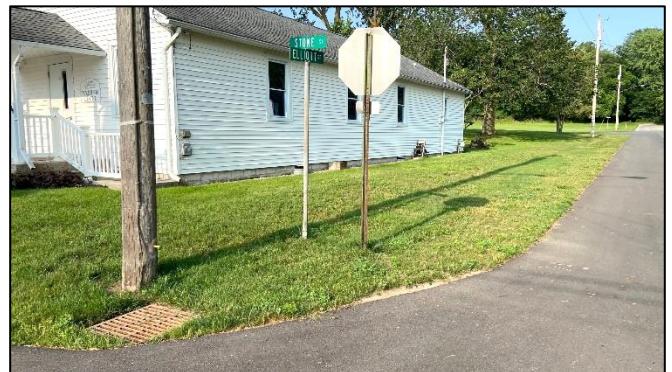
Bryan Lucas striping the lot (8/16/23)



Elliott Street roadside parking: Following completion of the Elliott St improvement project in Fall 2022, it was noted that the project did not include replacing the gravel parking along the south side of Elliott St, and west of Stone St. The concern was that since this area is used for parking, it was becoming muddy and grass may not be able to become established there. However, at the 7/26 council meeting I reported that since the area of concern had become stabilized with vegetation, I cancelled the \$7,500 gravelling project in favor of using the funds for more pressing needs. We have now received a letter dated 8/22/2023, from the St. John Lutheran Church Council, requesting that the gravel parking area be restored.



Muddy site conditions, Jan 2023



Stabilized site conditions, July 2023

Clemons Street signage: Nothing new to report since the Administrator's report of 8/9/23.

Alley between Stone and Perry Streets: Pursuant to discussion during the 8/9/23 council meeting, the Village maintenance crew plans to gravel this alley at a date to be determined.

OTHER

Rhonda and I attended the board meeting of the Park District of Ottawa County as Village representatives (8/15).

The house at 110 Glacial Lane was demolished the week of 8/21/23.



House location (3/6/2023)



Demolition site as seen from Glacial Ln (8/23/23)

Omni Fiber, LLC broadband infrastructure upgrade and expansion: Nothing new to report since the Administrator's report of 7/26/2023.

Cell tower lease area behind Radar Park: Bob Hruska has contacted the telecommunication company that the Village would like to see an alternative to avoid the tree removals. We await their reply.

Potential grant opportunity for police body armor: Nothing new to report since the Administrator's report of 3/22/2023.

Potential grant opportunity for police body cameras: Nothing new to report since the Administrator's report of 1/11/2023.