

Village Administrator's Report

as of 9/13/2023

WATER SYSTEM

Water Rate Analysis: The financial analysis by staff of the Rural Community Assistance Program (RCAP) is still pending. Further discussion will be needed by the finance committee after the additional information is received.

South Water Tank Project: Nothing new to report since Administrator's report of 4/26/23.

Johnson's Island Waterline Project: The waterway permit application has been submitted to the US Army Corps of Engineers, and the Phase I archaeological survey report was submitted to the State Historic Preservation Office (SHPO) on 8/16. I met with two OEPA representatives so they could see the project site firsthand. The engineering plans were submitted to OEPA for review on 9/8, and the Village has received OEPA's invoice for \$20,000 to review the plans. A September task group meeting will be scheduled.

Bay Point Water Meters: I spoke with Bay Point Acquisition's construction contractor who acknowledged they are indeed planning to make the water service line to the Bay Point office building originate within the Bay Point property rather than from the Waterview development. The contractor's understanding is that the rest of this project will be completed during September. It should be noted that this contractor's work and schedule is caught between at least two entities that apparently do not always have the same priorities: Bay Point Acquisition LLC, and the parties that control the Bay Point properties.

Ohio EPA Notice of Violation (NOV) of 4/14/23: The water department staff is working to address the issues.

US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021: 120Water, Inc. is working on the lead and copper service line inventory.

PARKS & TRAILS

Radar Park Building Renovation Project: The State Historic Preservation Office (SHPO) has concurred that the property does not meet the criteria for inclusion on the National Register of Historic Places. No further coordination with SHPO is necessary unless the National Park Service disagrees with SHPO's findings, or the project scope changes, or an unanticipated discovery of archaeological remains occurs during project construction. The next step will be for the Village to conduct a public meeting about the project. This event is being planned for September 28, 5:30-7:00PM, in the council meeting room at 517 West Main St. The format will be open house style with no formal presentation. Exhibits will be displayed that depict the proposed improvements. A meeting notice will be sent to known interested parties. Otherwise, details will be given on the Village website and Facebook Page.

OSS Solid Waste District grant opportunity: The Ottawa-Sandusky-Seneca Solid Waste District approved the Village's grant application for \$8,346 to purchase 6 trash bins and 5 benches. The items have been ordered.

James Park, Playground Renovation: Forever Lawn will return to install the spinner seat that was damaged during the turf installation.

Proposals for creating a retaining wall between the basketball court and playground were received from three contractors (see below) and reviewed by the Parks Committee during its 9/12 meeting. The Committee recommends proceeding with the option to create the wall with landscape blocks rather than concrete, because the installation process is foreseen to be less disruptive to the existing playground turf (thus less potential for damage), and should the decision ever be made to change the location of the basketball court, the block wall could be more easily removed than a solid concrete wall. The Committee recommends moving forward with Kuzma Concrete & Construction LLC, for **\$10,680**. Rhonda has confirmed that sufficient funds are available in the budget.



Kuzma	Smith Paving	Swain
\$ 10,680.00	\$ 13,500.00	\$ 7,200.00
(landscape block)	(concrete)	(concrete)

Forever Lawn has observed the storm damage caused by the heavy rains of 8/23-24 (photos below), and estimates repairs will cost **\$2,400** depending on actual materials and labor needed. We are looking into whether it will be more advantageous to make an insurance claim or pay for this out of pocket.



Electric utility pole in James Park: There are two aspects to consider:

- 1) The broken utility pole in the park that supports the electric service line into the park.
- 2) The auxiliary pole beside the basketball court which has deteriorated wiring.



The broken pole bringing electricity into the park



Overhead electrical service to the restroom building



Auxiliary pole with meter, breaker panel, and outlets



Deteriorated wiring on the auxiliary pole

Prices have been gathered for various scenarios concerning the electric poles:

Broken pole	Alternative 1 (overhead)	Alternative 2 (underground)
Replace pole in-kind	\$ 2,560.00	
Install new underground service to building		\$ 6,043.00
Excavate trench		\$ 5,250.00
	\$ 2,560.00	\$11,293.00

Auxiliary pole beside the basketball court	Option A	Option B	Option C
Replace deficient wiring and fixtures	\$ 500.00		
Refeed existing pole, convert to 100 amp (Only if doing Alternative 2)		\$ 1,895.00	
Remove pole, panel, receptacles, meter			\$ 1,560.00
	\$ 500.00	\$ 1,895.00	\$ 1,560.00

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Scenarios

Replace primary pole and fix wiring on auxiliary pole	\$ 3,060.00
Replace primary pole and remove auxiliary pole	\$ 4,120.00
Install underground service and remove auxiliary pole	\$12,853.00
Install underground service and refeed auxiliary pole	\$13,188.00

The Parks Committee discussed these scenarios during its 9/12 meeting. It was noted that it would be preferable for both safety and aesthetic reasons to eliminate the overhead lines in the park, and that the auxiliary pole has its own meter for which the Village receives a base monthly bill of around \$80 even though no electricity is being used at those outlets. As such, the Committee recommends proceeding with installing an underground service line from Ohio Edison's Prairie Street pole to the restroom building, and removing the auxiliary pole and meter. This will involve contractors A.T. Emmett LLC and Ken Gill Construction LLC totaling **\$12,853**, plus finishing work by the village maintenance crew. Rhonda has confirmed that sufficient funds are available in the budget.

Trees at James Park: Dan's Tree Service has been authorized to perform the tree work discussed at the 8/23 council meeting.

Other trees:

Ash tree at Clemens Park (40" DBH)



Situation

The tree has been infested by emerald ash borers and is in the process of dying.

Proposed Action

Remove the tree and stump.

Dan's Tree Service:
\$1,700

Silver maple at 214 E. Main St lot (40" DBH)



The tree is partially uprooted and is leaning following the heavy rain and wind of 8/23 and 8/24.

Remove the tree and stump.

Dan's Tree Service:
\$1,650

The Parks Committee discussed these trees during its 9/12 meeting and recommends proceeding with removing these trees for public safety. Rhonda has confirmed that sufficient funds are available in the budget.

STREETS

Elliott Street Drainage: Swain Masonry, LLC submitted an estimate of **\$2,750** to replace the concrete sidewalk ramps at the northeast corner of the Elliott/Stone intersection, adjusting the sidewalk slopes slightly to address the stormwater runoff situation in front of 922 Elliott Street.

Streets and sidewalks improvements: 7L Construction LLC has been authorized to perform milling-and-filling Church Street, from Stone St to James St.

Proposals have been received for replacing concrete sidewalks:

Sidewalk Locations	Kuzma	Smith Paving	Swain
Church St (Perry St to first driveway)	\$ 4,412.00	\$ 7,100.00	\$ 5,280.00
Perry St (Prairie St to Church St)	\$ 8,830.00	\$ 11,146.00	\$ 10,340.00
Main St (north side at the curve)	\$ 9,710.00	\$ 15,212.00	\$ 11,330.00
Church, Perry, Main (together)	\$ 22,952.00	\$ 23,440.00	\$ 25,600.00



Yellow dashed line = project location



Sidewalks on Perry St, from Prairie St to Church St and on Church St, from Perry St to the first driveway



Sidewalk on north side of East Main St, at the curve

I recommend proceeding with Kuzma Concrete & Construction LLC, for **\$22,952** to complete all the Church, Perry, and Main sidewalk locations listed here.

James Street storm drain catch basin: 7L Construction's estimate to repair this sunken drain is **\$2,500** with the caveat that unforeseen problems might become evident as the site is opened, which could lead to a higher cost.



Utility pole at Main/Clemons intersection: Ohio Edison has been authorized to remove the pole and their estimated schedule is October. I have coordinated with ODOT for the speed limit sign moved from the pole.

Elliott Street roadside parking: Pursuant to the decision made at the 8/23 council meeting, Ed Burdue & Co has been authorized to install the gravel parking shoulder along the south side of Elliott Street, west of Stone St. The contractor is busy with other projects so anticipates the Elliott St project will occur in the Oct-Nov timeframe.

Alley between Stone and Perry Streets: Pursuant to discussion during the 8/9/23 council meeting, the Village maintenance crew plans to gravel this alley at a date to be determined.

OTHER

Storm impacts:

During the nights of August 23 and 24, the Ottawa County region experienced extreme weather including severe thunderstorm warnings, tornado warnings, extensive lightning, heavy winds, and 8 to 11 inches of rain. Bryan Lucas was called out multiple times throughout both nights to clear fallen trees and limbs from Village roads, and the Village maintenance crew spent the following days gathering and hauling away fallen debris. Many residents reported water in their basements, ranging from inches to feet in depth.



Weather radar, 8/23



Weather radar, 8/24



Wind-related damage at James Park



Trees and limbs fell along roads (multiple locations) and at the cemetery



Evidence of a roof leak at the water plant



More leaks in the garage roof

The house at 109 Pleasant Street was demolished the week of 9/4/23.



House site on 8/22/23



House site on 9/6/23

Omni Fiber, LLC broadband infrastructure upgrade and expansion: Nothing new to report since the Administrator's report of 7/26/2023.

Potential grant opportunity for police body-worn cameras: In order to be eligible to apply for this grant through the Ohio Office of Criminal Justice Services, the municipality must have a well-defined program for implementing and administering its police cameras, including budget allocations. The Village of Marblehead does not presently have these aspects established.

Representing the Village, I attended the inaugural meeting of a group of local government representatives organized by the county engineers of Ottawa, Sandusky, Lucas, and Wood, called the "Advisory Group for the Northwest Ohio Transportation Safety Action Plan" held 8/31.