

Village Administrator's Report

as of 9/27/2023

WATER SYSTEM

Water Rate Analysis: The financial analysis by staff of the Rural Community Assistance Program (RCAP) is still pending. Further discussion will be needed by the finance committee after the additional information is received.

South Water Tank Project: Nothing new to report since Administrator's report of 4/26/23. We're planning to mow down the brush and weeds.

Johnson's Island Waterline Project: The waterway permit application has been submitted to the US Army Corps of Engineers. The State Historic Preservation Office (SHPO) provided review comments (9/14) in response to the Phase I archaeological survey report submitted on 8/16, and our consultant is determining how to address those comments. OEPA provided technical review comments (9/15) about the engineering plans submitted on 9/8, and our consultant is revising the plans as needed. The project task group met on 9/20, and an October meeting is scheduled. Recent geotechnical boring tests have revealed that the bedrock on the island that will be encountered for the waterline installation is quite hard which will affect the construction methods and cost. Also discussed, was the extent of construction impacts on the island's street pavements and how this will affect the construction cost.

Bay Point Water Meters: To date, no further progress has been made since the Administrator's report of 9/13.

Ohio EPA Notice of Violation (NOV) of 4/14/23: The water department staff is working to address the issues.

US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021: 120Water, Inc. is working on the lead and copper service line inventory.

PARKS & TRAILS

Radar Park Building Renovation Project: The Village will conduct a public meeting about this project on 9/28, 5:30-7:00PM, in the council meeting room at 517 West Main St. The format will be open house style with no formal presentation. Exhibits will be displayed that depict the proposed improvements. A meeting notice was sent to known interested parties and announced on the Village website and Facebook Page.

OSS Solid Waste District grant opportunity: The Ottawa-Sandusky-Seneca Solid Waste District approved the Village's grant application for \$8,346 to purchase 6 trash bins and 5 benches. The items have been delivered.

James Park, Playground Renovation: Forever Lawn will return to install the spinner seat that was damaged during the turf installation and repair the storm damage caused by the heavy rains of 8/23-24. We will look into whether it will be more advantageous to make an insurance claim or pay for this out of pocket.

Kuzma Concrete & Construction LLC has been authorized to build the retaining wall between the basketball court and playground for \$10,680.

Electric utility pole in James Park: A.T. Emmett LLC and Ken Gill Construction LLC have been authorized to proceed with removing the broken electrical pole, removing the auxiliary pole beside the basketball court, and installing underground electrical service to the restroom building for a total of \$12,853. Also, in conjunction with this electrical project, DJZ Roofing has been authorized to patch the roof for \$275.

Trees at James Park, Clemons Park, and 214 E. Main Street: Dan's Tree Service has been authorized to perform the tree work discussed at the 8/23 and 9/13 council meetings, totaling \$7,850.

Clemons Park: Bryan, Rhonda and I met (9/22) with a representative of the Western Reserve Land Conservancy during their annual stewardship visit at Clemons Park. The purpose of the annual visit is for the Conservancy to confirm the Village's compliance with the deed restrictions. As usual, the Conservancy will send a letter summarizing their site visit. The most notable concern observed was evidence that vegetation had been cut on the breakwater, not conducted by, or authorized by the Village. Strategies to address the problem were suggested and will be further discussed by the Parks Committee.



Pile of cut vegetation



Stumps

STREETS

Elliott Street Drainage: Swain Masonry, LLC has been authorized to replace the concrete sidewalk ramps at the northeast corner of the Elliott/Stone intersection, adjusting the sidewalk slopes slightly to address the stormwater runoff situation in front of 922 Elliott Street, for \$2,750.

Utility pole at Main/Clemons intersection: Ohio Edison has been authorized to remove the pole and their estimated schedule is October.

Elliott Street roadside parking: Pursuant to the decision made at the 8/23 council meeting, Ed Burdue & Co has been authorized to install the gravel parking shoulder along the south side of Elliott Street, west of Stone St. The contractor is busy with other projects so anticipates the Elliott St project will occur in the Oct-Nov timeframe.

Alley between Stone and Perry Streets: Pursuant to discussion during the 8/9/23 council meeting, the Village maintenance crew plans to gravel this alley at a date to be determined.

Streets and sidewalks improvements: 7L Construction LLC has been authorized to perform milling-and-filling Church Street, from Stone St to James St for \$31,950. Their initial work so far has been replacing the sidewalk ramps and broken concrete at the SW and NW corners of the Church/Perry intersection.



NW corner of Church/Perry, 2/27/23



SW corner of Church/Perry, 2/27/23



NW corner of Church/Perry, 9/22/23



SW corner of Church/Perry, 9/22/23

7L Construction repaired the sunken storm drain on James Street.



Before



After

Kuzma Concrete & Construction LLC, has been authorized to replace deteriorated sidewalks at the Church, Perry, and Main Street locations discussed at the 9/13 council meeting, for \$22,952.

OTHER

Omni Fiber, LLC broadband infrastructure upgrade and expansion: Nothing new to report since the Administrator's report of 7/26/2023.

Representing the Village, I attended the Marblehead Peninsula Chamber of Commerce's meeting of 9/14, which was the Chamber's initial discussion to start organizing their Mayfly Fest event planned to be held in the Village sometime in June 2024. This was a brainstorming session to generate ideas to be further explored.