

# Village Administrator's Report

as of 10/11/2023

## WATER SYSTEM

Flushing of all the Village's fire hydrants was performed during the week of 10/2.

**Water Rate Analysis:** The financial analysis by staff of the Rural Community Assistance Program (RCAP) is still pending. Further discussion will be needed by the finance committee after the additional information is received.

**South Water Tank Project:** Nothing new to report since Administrator's report of 4/26/23. We're planning to mow down the brush and weeds.

**Johnson's Island Waterline Project:** The waterway permit application has been submitted to the US Army Corps of Engineers. The State Historic Preservation Office (SHPO) provided review comments (9/14) in response to the Phase I archaeological survey report submitted on 8/16, and our consultant is determining how to address those comments. CT Consultants revised the plans pursuant to OEPA's review comments of 9/15 and resubmitted the plans to OEPA on 10/5. An October project task group meeting is scheduled.

**Bay Point Water Meters:** To date, no further progress has been made since the Administrator's report of 9/13. We have remained in contact with the contractor, and Solicitor Barney recently received an update from the developer, John Murphy, who said the final connection is being coordinated between Bay Point management and Gill Construction since there will be a 3- to 4-day water shutoff and, "the project will be finished within the weeks ahead."

**Ohio EPA Notice of Violation (NOV) of 4/14/23:** The water department staff is working to address the issues.

**US EPA Lead and Copper Rule Revisions (LCRR) of 1/15/2021:** 120Water, Inc. is working on the lead and copper service line inventory.

**Bulk water station at water plant:** Pursuant to the decision made at the 9/27 council meeting, the valve has been ordered. The current estimated delivery time is 8 weeks. We will be developing policies and procedures for bulk water sales.

## PARKS & TRAILS

**Radar Park Building Renovation Project:** The Village conducted a public meeting about this project on 9/28, and the next step is to compile the public comments.

**OSS Solid Waste District grant opportunity:** The Ottawa-Sandusky-Seneca Solid Waste District approved the Village's grant application for \$8,346 to purchase 6 trash bins and 5 benches. The items have been delivered.

**James Park, Playground Renovation:** Forever Lawn will return to install the spinner seat that was damaged during the turf installation and repair the storm damage caused by the heavy rains of 8/23-24. We will investigate whether it will be more advantageous to make an insurance claim or pay for this out of pocket.

Kuzma Concrete & Construction LLC has been authorized to build the retaining wall between the basketball court and playground for \$10,680.

**Electric utility pole in James Park:** A.T. Emmett has removed the obsolete utility poles and overhead lines from within the park (9/29), and Ken Gill Construction started their trench excavation on 10/10, for the electrical conduit. However, this work was suspended when it was discovered that Columbia Gas had not marked their main line which closely parallels the north boundary of the park. Gill will return when the gas line's location is verified.

**Trees at James Park, Clemons Park, and 214 E. Main Street:** Dan's Tree Service has been authorized to perform the tree work discussed at the 8/23 and 9/13 council meetings, totaling \$7,850.

## **STREETS**

**Seasonal Leaf Collection Program:** The Village's fall leaf collection program commences October 15 and runs through December 15. Biodegradable leaf bags will be available at the town hall for Village residents, starting Friday, 10/13. A flier has been produced summarizing the dates and basic rules.

**Elliott Street Drainage:** Swain Masonry, LLC started the project today (10/11) to replace the concrete sidewalk ramps at the northeast corner of the Elliott/Stone intersection, adjusting the sidewalk slopes slightly to address the stormwater runoff situation in front of 922 Elliott Street.

The Village maintenance crew has adjusted the grading at the southwest corner of the Elliott/Gilbert intersection to improve drainage to that catch basin. We will monitor how it functions during rain events and make any adjustments that may be warranted.

**Utility pole at Main/Clemons intersection:** Ohio Edison has been authorized to remove the pole and their estimated schedule is October.

**Elliott Street roadside parking:** Pursuant to the decision made at the 8/23 council meeting, Ed Burdue & Co has been authorized to install the gravel parking shoulder along the south side of Elliott Street, west of Stone St. The contractor is busy with other projects so anticipates the Elliott St project will occur in the Oct-Nov timeframe.

**Alley between Stone and Perry Streets:** Pursuant to discussion during the 8/9/23 council meeting, the Village maintenance crew plans to gravel this alley at a date to be determined.

**Streets and sidewalks improvements:** 7L Construction LLC has been authorized to perform milling-and-filling Church Street, from Stone St to James St for \$31,950. Their initial work so far has been replacing the sidewalk ramps and broken concrete at the SW and NW corners of the Church/Perry intersection. The remainder of the project schedule is not yet known.

Kuzma Concrete & Construction LLC, has been authorized to replace deteriorated sidewalks at the Church, Perry, and Main Street locations discussed at the 9/13 council meeting, for \$22,952.

## **OTHER**

**Omni Fiber, LLC broadband infrastructure upgrade and expansion:** Nothing new to report since the Administrator's report of 7/26/2023.

The Village's advertisement requesting statements of qualifications for professional design services started (10/4), with the deadline of 10/26. This RFQ is on the Village website, on Ohio Municipal League's classified ads, and has been emailed directly to many consulting firms in the region.

Tony Joyce and I attended the Fall meeting of the Lake Erie Water Plant Group (on 9/28), which is an organization of water utilities that use Lake Erie as their source of raw water. The Group is a subdivision of the American Water Works Association. There were about 50 attendees and, in addition to the networking, we received information relevant to water utilities.

Representing the Village, Rhonda and I attended the Main Street Marblehead, Inc. meeting on 10/2. This was an introductory meeting for the organization, now that it has its corporate registration with the Secretary of State, tax-exempt status, a board of directors, committees, and a logo.

I have received ODOT's design plans for resurfacing State Route 163 (OTT-163-30.94, PID-99588), which includes Marblehead, and have started reviewing the plans. As of now, construction is tentatively scheduled for September 2024.